

Warehouse Manager

Hiram, GA 30141

Full-time

Salary: \$45,000.00 to \$52,000.00 /year

Opening in 1972, we are a second generation, family owned painting and coatings business looking for an effective Warehouse Manager to direct receiving, warehousing and distribution operations as our business continues to grow. You will oversee the efficient receipt, organization, storage, servicing and dispatch of a wide variety of products, including rotation and maintenance of equipment. Ultimately, you should be able to ensure productivity targets are achieved and that all warehouse processes are running smoothly and promptly.

Responsibilities

- Strategically manage warehouse
- Oversee receiving, warehousing, distribution and maintenance operations of all supplies and equipment
- Setup layout and ensure efficient space utilization
- Initiate, coordinate and enforce optimal operational policies and procedures
- Adhere to all warehousing, handling and shipping legislation requirements
- Maintain standards of health and safety, hygiene and security
- Manage stock control
- Comfortable towing a trailer in Atlanta traffic, when necessary, for equipment delivery
- Mechanically inclined to assess, correct, or coordinate equipment repairs.
- Liaise with internal customers, suppliers and transport companies
- Coach and motivate employees
- Produce reports and statistics regularly (IN/OUT status report, dead stock report etc)
- Receive feedback and monitor the quality of services provided

Skills

- Proven work experience as a warehouse manager
- Expertise in warehouse management procedures and best practices
- Proven ability to implement process improvement initiatives
- Strong knowledge of warehousing Key Performance Indicators (KPIs)
- Leadership skills and ability to manage internal and external customers
- Strong decision making and problem solving skills
- Excellent communication skills
- Repair of small motors or the ability to troubleshoot, assess and coordinate repairs
- Understanding of vehicle maintenance for assessing and coordinating service of Fleet.
- Strong organization
- Initiative to bring about change
- Self-starter
- Visionary
- Clean driving record
- Able to trailer equipment and supplies to job sites when necessary