

**West Cobb Engineering & Tool Co., Inc.**  
**Douglasville GA.**

**Job Posting/Description**

**Title: Quality Technician – Quality Department**

**POSITION SUMMARY:**

This key quality position is responsible for fulfilling organizational and customer requirements through the process of product inspections, material verification, process audit and validation, special process testing, and final product inspections to customer requirement and specifications; and completing and maintaining the required documentation. Daily communication with Quality Manager and the Engineering Department regarding continuous improvements opportunities as observed through the normal activities of this position.

**DUTIES AND RESPONSIBILITIES:**

- Operation and Programming of Coordinate Metrology Equipment.
- Read and interpret drawings and understanding of complex technical documentation.
- Fundamental understanding of quality philosophies, principles, systems, methods, tools, standards, organizational and team dynamics, customer expectations and satisfaction, supplier relations and performance, leadership, training, interpersonal relationships, improvement systems, and professional ethics.
- Maintains and administers gage calibration system.
- Aids Quality Manager with Quality System Audits
- Complies with safety practices as applicable to work performance
- Understands, implements, and maintains the Company's quality policy through the performance of all duties and responsibilities.
- Data implementation and maintenance of department's nonconformity tracking system.

**QUALIFIED APPLICANTS WILL HAVE:**

- Knowledge and experience of Coordinate Metrology Software (preferably Verisurf) and Equipment
- Proficient computer skills, especially in MS Office applications
- Knowledge and ability to interpret and apply GD&T principles.
- Knowledge of basic inspection principles and use of inspection instruments such as micrometers, calipers and height gages to include other various types of gages.
- High level of problem-solving skills to identify/perform root cause analysis on issues and offer recommendations for resolution.
- Strong level of interpersonal/communication skills to work effectively with management, engineering, suppliers and customers.
- Manually lift and manipulate heavy objects
- Basic Understanding of Quality Management Systems (AS9100)

**PREFERRED APPLICANTS WILL HAVE:**

- Five or more years' experience in Quality
- Aerospace Experience
- Basic Understanding of Quality Management Systems (preferably AS9100)

Interested and qualified applicants should reply by submitting your resume to West Cobb's Quality Manager:  
[Rodney.dotson@westcobbengineering.com](mailto:Rodney.dotson@westcobbengineering.com)